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**ANNEX B – General Application Form ILC 2022-2023**

**Please Note: Deadline to submit application is December 17th, 2021 at 5:00 PM (EST)**

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| **Part A – Organization/Group** | | |
| 1. Legal name of your organization/your group   Enter legal name of your community/ your organization/your group | | |
| 2. Type of Applicant  1. First Nations Communities / Governments / Bands / Tribal Councils  2. First Nation cultural, language and education centres  3. Band or Tribal Council operated education institutions  4. First Nation not for profit organizations (incorporated and un-incorporated) includes  Community base and urban base  5. First Nation community groups such as ad-hoc committees delegated to perform specific language work  6. First Nation led institution including accredited programs – see Section 2.1 (f)  7. Non-Indigenous not for profit organizations, in close partnership with a First Nation community – see Section 2.1 (h) of the FNCCEC Call for Application Funding Guidelines  8. Urban Indigenous not for profit organizations – see Section 2.1 (g) of the FNCCEC Call for  Application Funding Guidelines  Enter type of organization: | | |
| 3. Incorporated jurisdiction (if applicable)  a) Federal b) Provincial c) Territorial  Enter type of incorporated jurisdiction | 4. Corporation or business number (if applicable)  Enter business number | |
| **Primary Address of your Organization/your Group** | | |
| 5. Primary address – number, street, P.O box, etc.  Enter primary address of your organization/your group | | |
| 6. City  Enter city | 7. Postal code  Enter postal code | |
| 8. Province/Territory  Enter province/territory | 9. Fax (if applicable)  Enter fax | |
| 10. Telephone  Enter telephone | 11. Extension (if applicable)  Enter extension | |
| 12. Official email address  Enter official email address of your organization/your group | | |
| 13. Official website (if applicable)  Enter official website of your organization/your group | | |
| **Mailing Address of your Organization/your Group \*if different from Primary Address\*** | | |
| 14. Mailing address – number, street, P.O box, etc.  Enter mailing address of your organization/your group (if different from Primary Address) | | |
| 15. City  Enter city | | |
| 16. Province/Territory  Enter province/territory | | 17. Postal code  Enter postal code |

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| **Part B – Organization/group’s Contact Person** | | | |
| Note: It is your organization/your group’s responsibility to inform the Program of any changes to the contact persons. | | | |
| 18. Salutation a) Mr. b) Ms. c) Mrs. d) Chief e) Dr. f) Other  Enter salutation | | | |
| 19. First Name  Enter first name | | | |
| 20. Last Name  Enter last name | | | |
| 21. Title/Position    Enter title/position  po | | | |
| 22. Email address  Enter email address | | | |
| 23. Telephone  Enter telephone | 24. Extension (if applicable)  Enter extension | | 25. In which official language do you prefer to  communicate a) English b) French  Enter preference |
| **Organization/group’s Alternative Contact Person** | | | |
| 26. Salutation a) Mr. b) Ms. c) Mrs. d) Chief e) Dr. f) Other  Enter salutation | | | |
| 27. First Name  Enter first name | | | |
| 28. Last Name  Enter last name | | | |
| 29. Title/Position    Enter title/position  po | | | |
| 30. Email address  Enter email address | | | |
| 31. Telephone  Enter telephone | 32. Extension (if applicable)  Enter extension | | 33. In which official language do you prefer to  Communicate a) English b) French  Enter preference |
| **Part C – Project General Information** | | | |
| 34. Project title  Enter project title | | | |
| 35. Project start date not earlier than April 1, 2022  Enter project start date (YYYY-MM-DD) | | 36. Project end date no later than March 31, 2023  Enter project end date (YYYY-MM-DD) | |
| 37. **Cost of project**   |  |  |  | | --- | --- | --- | | **2022-2023** |  | **Total** | | $  Enter cost of project |  | $  Enter cost of project | | | 38. **Funding requested from the ILC Program**   |  |  |  | | --- | --- | --- | | **2022-2023** |  | **Total** | | $  Enter funding requested |  | $  Enter funding requested | | |
| 39. **Please identify the First Nation language(s) of the project**  First Nation(s): | | | |

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| **Part D- Declaration** |
| I confirm that the information in this application is accurate and complete, and that the proposal and budget are fairly presented. I confirm that the applicant has all the necessary authorities to undertake the proposed project, or will attain these authorities prior to the approval of Departmental support for the project. I agree that once funding is provided, any change to the proposal will require prior approval from the Department of Canadian Heritage. I agree to publicly acknowledge funding and assistance by the Department, in accordance with the contribution agreement or the grant letter. I agree to submit a final report, and where required, financial accounting for evaluation of the activities funded by the Department. I agree to provide disclosure of any involvement in the proposed project, of former public servants, subject to the Values and Ethics Code for the Public Service. I agree to provide assurances that any person lobbying on behalf of my interests as the applicant is registered pursuant to the [*Lobbying Act*](https://laws-lois.justice.gc.ca/eng/acts/l-12.4/)and that no actual and potential conflict of interest, or contingency fee arrangement exists. I commit to take measures conductive to creating a workplace free from harassment, abuse and discrimination.  By signing this application, I authorize the FNCCEC and Department of Canadian Heritage to disclose any information received in this application within Canadian Heritage and the Government of Canada or to outside entities, subject to applicable restrictions associated with privacy, confidentiality and security for the following purposes: to reach a decision on this application, to administer and monitor the implementation of the project or programming, or to evaluate the results of the project or programming and this program after project completion. The disclosure of any information received in this application may also be used to reach a decision on any other application of the applicant for funding under any other departmental program.  In the event of an access to information request regarding the present funding application or any other information about the organization in the Department’s possession, the information provided to the Department will be treated in accordance with the *Access to Information Act* and the *Privacy Act*. Where funding is approved, however, the amount of funding, the purpose for which the funds were granted and the name of the organization receiving the funding are considered public information.  I confirm that I have the authorization to sign official documents related to this application for my group. I will act in compliance with applicable statutes, regulations, orders, standards and guidelines governing the program from which funding is being sought. |
| Signature |
| Enter full name |
| Enter title/position |
| Enter date (YY/MM/DD) |

**ANNEX C: Proposal – ILC 2022-2023**

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| **Part A – Community / Organization/ Group Mandate and Capacity** |
| **Organization/group’s mandate**  1. Describe your mandate and/or main objectives |
| Enter your mandate and main objectives. |
| **Organization/group’s experience & capacity**  2. Describe your organization (experience and capacity), including details on similar activities delivered over the past few years (projects of a similar nature or scope) |
| Enter your experience and capacity to deliver similar activities. |
| **Partners**  3. If applicable, list the partners that have made a commitment to support your project and describe their roles. |
| Enter your partners for this project and describe their roles. |

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| **Part B – Project Information** |
| **4. Project objectives**  The objective of the FNCCEC Indigenous Languages and Cultures Program (ILC) are to support community-based, community led projects that contribute to the strengthening of First Nations cultural identity as well as to support the promotion, protection, revitalization and sustainability of First Nation languages for the direct and positive benefit of First Nation people and their communities.  How are the objectives of your project linked to the objectives of the FNCCEC Indigenous Languages Component (ILC):  Why is your project needed? |
| Enter how your project objectives are linked to FNCCEC- ILC:  Describe why your project is needed: |
| **Expected Results**  **5. How will your project meet the expected results of the FNCCEC – ILC?**  First Nation communities have access to resources to develop and deliver activities that incorporate and support their respective ancestral First Nation language; and, Activities that strengthen, protect and revitalization of First Nation languages and cultural identity. |
| Describe the expected results of your project: |

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| **PARTICIPATORY ACTIVITIES for April 1, 2022 to March 31, 2023 - use this section for Participatory Activities**  **6.** Describe the Participatory Activities for which funding is being requested and list expected results. | | | |
| **Participatory Activity** | **Name of Activity &**  **First Nation Language(s) and Level**  Identify name of participatory activity (ie: land based education, language learning)  List First Nation language(s)  Identify language level (beginner, intermediate or advanced) | **Description of Activity: Participatory**  Activity (e.g.):  What will take place during the activity?  Who will be participating in the activity?  Who will carry out the activity (e.g. staff involved, partners)? | **Expected Results**  Activity (e.g.):  Number of participants?  Number of hours of language instruction per participant? |
| Enter Activity 1 |  |  |  |
| Enter Activity 2 |  |  |  |
| Enter Activity 3 |  |  |  |
| Enter Activity 4 |  |  |  |
| Enter Activity 5 |  |  |  |
| Enter Activity 6 |  |  |  |
| Enter Activity 7 |  |  |  |
| Enter Activity 8 |  |  |  |
| Enter Activity 9 |  |  |  |
| Enter Activity 10 |  |  |  |

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| **RESOURCE ACTIVITIY for April 1, 2022 to March 31, 2023 – use this section for Resource Activities**  **6.**  Describe Resource Activity for which funding is being requested and list expected results.  Note: Resources are any products and materials developed to revitalize, preserve, or promote First Nation languages and cultures | | | |
| **Resource Activity** | **Name of Activity &**  **First Nation Language(s)**  Identify name of activity (ie: language app; interactive language portal)  List First Nation language(s) | **Description of Activity: Resource**  Resource (e.g.):  What will the resource consist of (content)?  Who will be the target audience?  Who will produce the resource (e.g. staff involved, partners)?  How will the resource be accessible to the community?  What % of the resource will be in the First Nation language(s) (will the content also be available in English or French)? | **Expected Results**  Resource (e.g.):  Number of resources?  Number of pages or minutes per resource?  Number of copies per resource? |
| Enter Activity 1 |  |  |  |
| Enter Activity 2 |  |  |  |
| Enter Activity 3 |  |  |  |
| Enter Activity 4 |  |  |  |
| Enter Activity 5 |  |  |  |
| Enter Activity 6 |  |  |  |
| Enter Activity 7 |  |  |  |
| Enter Activity 8 |  |  |  |
| Enter Activity 9 |  |  |  |
| Enter Activity 10 |  |  |  |